Varsity College P&C Association

Wednesday 16th October, 2024

Location: CBD Varsity Lakes

GENERAL MEETING AGENDA

Topic	Discussion	Actions/Follow up/ Carry Over
1.1 Open meeting	Welcome & Opening Remarks (Chair) Meeting opened 6:16pm	
1.2 Q&A Information Session	Q&A Information session – n/a	
1.3 Apologies & Attendance (Secretary)	Attendance: Corrina Franze Belinda Raposo Nigel Hughes (NH) Andrea Williams (AW) Cindy Patterson Marita Fraser Lara Mutton Bernadette Oerton Emma Silver Kerry Annandale James Harcombe Meredith Graham (MG) Apologies: Alan Metteucci Mel Woolnough Sheena Livesey Denise HItschler Augustino Gae'e Jacqueline Pentland Jackie Van Barren Karen Gravendyk Nula Quigley	
1.4 Acceptance of Minutes of	Confirmation of previous general meeting minutes from 21st August, 2024	

previous meeting	***Motion to Accept*** ***First Corrina Franze*** ***Second Lara Mutton*** ***Motion Carried***	
1.5 Correspondence In (MG secretary)	• Email Cr Dan Doran (light sequence) • Emails (c/- Rotary Club of Burleigh Heads) re: Duck Race updates • Email Qld Govt – GCBF update – unsuccessful grant application "Application meritorious but fund is oversubscribed and application was not able to be funded" • Spooky disco emails between P&C and VC Exec • Cr Dan Doran – Discretionary Grants Program • Food truck available for school events • Email Mel Woolnough – Yr 7 BBQ date is Monday 3rd Feb (week 2) • Email from RSG re: expenses associated with attending Qld State Titles for approval • Email Bop til you Drop – confirmation of new times and adjusted invoice • Email James Noel – late lodgement of BAS • Email – Neale Brosnan Chief Financial Officer from CMS. Awaiting ATO response to get access as a BAS agent • Email from AW - Meat Raffle Hotel CBD opportunity • Email GCCC Light Vehicles for Community Organisations Initiative (RSG?) • Email Luke Sciacchitano – draping of hall • Email Luke Sciacchitano – food vendors • Email Day for Daniel - Friday 25th October • Email correspondence commending VC to candidates for Mermaid electorate for sport and arts hall upgrades	
1.6 Business Arising from Previous Minutes (Chairperson)	• Email from Mandy Austin regarding temporary school tattoos – holdover until 2025 • Ray Stevens – Community Road Safety Education Grant • Bike security NH update holdover • Gambling Community Benefit Fund Grant update not yet applied. Still under discussion at school executive level • Real School Grant - $5000 has to be written by students • Liz at primary campus has a list of things that are a wish list – to be done with quotes. • Lighting Kiss & Drop Zone primary campus – NH Has been sent through to Dan and awaiting communication back	Holdover 2025 Holdover 2025 Holdover Update at next meeting? NH

	• Disco themes for 2025- hold over until after meeting with VC executive to plan calendar for next year Please email any ideas for next year to P&C admin • Card Making (Mel Woolnough) Ronan Shelton will run an art competition and then the art will be used for the cards. Andrea and Emma will work with the student council from here. • Task List for Disco to be coordinated with Mel Woolnough (see below) • Linking Lions with the wider College community Aim is to facilitate how we get Lions volunteers connected with school community • Covers for cushions – call out for assistance. No updates • Formal Drive – Mel Woolnough to look into (re: Cindy Patterson's offer)	Holdover Andrea and Emma will work with the student council from here Holdover.
2.1 President's Report	P&C office in cage under the JLC has been completely cleaned out by AW, James Harcombe and Corrina Franze . Big thanks to those volunteers for cleaning it out. Thanks to Varsity College for being accepting of the work that the P&C volunteers are attempting to undertake. See attached – Attachment 1 ***Motion to Accept President's Report*** ***First Corrina Franze*** ***Second Nigel Hughes*** ***Motion Carried***	
2.2 Treasurer's Report	See attached – Attachment 2 Awaiting invoice from school for seating expenses approved previously from funds raised from Colour Fun Run. NH to chase up. ***Motion to Accept Treasurer's Report*** ***First Emma Silver*** ***Second Kerry Annandale*** ***Motion Carried***	NH to chase up the invoice for seating to P&C
2.3 Executive Principal's Report	See attached – Attachment 3 AW queried whether the P&C can get a mention at the Pillar night. NH to organise Cindy asked about whether the ***Motion to Accept Executive Principal's Report*** ***First Emma Silver*** ***Second Corrina Franze*** ***Motion Carried***	

2.4 Subcommittee Reports	2.4.1 Rowing See attached – Attachment 4 ***Motion to Approve the following expenses:*** ***- Spooky Disco supplies $2200*** ***- Motion to Approve Repairs End of Year $3200*** ***- End of Year Event $500*** ***- Reimburse Meredith for set up cost for Raffle $75*** ***Total $5975*** ***Motion to Approve*** ***First Andrea Williams*** ***Second Lara Mutton*** ***Motion Carried*** ***Motion to purchase stroke coaches from funds raised from Spooky Disco*** ***First Emma Silver*** ***Second Bernadette Oerton*** ***motion Carried*** ***Motion to Accept Rowing subcommittee's Report*** ***First Andrea Williams*** ***Second Emma Silver*** ***Motion Carried***	
3.0 General Business	• GCBF – NH emailed to recommend applying for next round ($35k) • NH – SSS grant will need approval from P&C. It's a 50/50 project where the school will tip in $500k and it'll be matched by govenment • Spooky Disco update a. Timing update b. Volunteers call out c. Task list – coordinate with MW d. Sales update (MG) 602 tickets sold e. General Discussion/update (LM) • Discretionary Grants application (AW) • Food vendors for school events (MG) MG offered to organise food vendors by contacting them. We can request a fee for them attending. We need to make sure that we don't get caught short if they don't make enough sales, they may request a minimum spend. If we do it, we need to be clear to families that are coming to the event. Options are to collect a percentage, or "sell the spots".	NH to tweak volunteers call out to try and generate more volunteers.

	Idea would be to sell the spots this year until we know how much they are likely to make to then plan for next year's. Can we sell alcohol at the event with a licence? Do we need a licence? A NFP can apply for a short term licence. • Saturday Detentions (NH) Moving away from "just suspending". Idea is give a detention, rather than suspend. It's a choice for families – do you want a suspension or a Saturday detention. It reduces minor suspensions significantly. A teacher and a teacher aide is in attendance. They are paid by the school. A suspension day has 3 parts, for example, they have to do some work around the infraction that they committed, some community work etc. If the P&C supports us in this program, then they will put out an EOI to teachers to offer to work. It will be started with Deans etc whilst working through processes. ***Motion to support VC executive in their proposal to start running Saturday detentions*** ***First Emma Silver*** ***Second Corrina Franze*** ***Motion Carried*** • Funding Student Positive Reward program 2025 (NH) Lara asked if we can discuss and come back to it, as it is potentially a lot of money to fund. Program supports positive reinforcement of behaviour. Points will be allocated through Compass and for good behaviour above and beyond what is just acceptable. Opportunities to connect with business and get donations. Aim is that the school will be committing money to the program, but the expenses will reduce with donations or fundraising through the school • Graduation Bears Grade 6 RSG to take it on. Corrina to liaise with NH about comms • Belinda Raposo – Varsity Mum and a Childcare worker. Update on Children's Week info from Children's Rights Queensland. Ambassador for Children's Rights Queensland. She is championing children's rights and this year's theme is right to safe environment. Looking to get involvement from local community. How do we get children to express and discuss that? What kinds of events can we organise that we can involve them in? Andrea asked for all information to be sent to P&C email and then we can review the programs whilst we design the calendar for 2025. MG suggested funnelling funds from Duck Race ticket sales to this cause? See Attachment 5	MG to coordinate with Luke and contact vendors. MG to contact beer supplier Exec to discuss some ideas and come back to next meeting Corrina to liaise with NH about comms MG to send flyer to Belinda to put up in her work. Holdover discussion for next meeting

	• Lara queried having access to school calendar – when will come out? NH updated it is being finalised currently.	
4.0 Finalise end of meeting	Schedule next meeting date 20th November Meeting closed at 7:51pm	

P&C President Report 16th October 2024

As we roll into the last term of 2024, we can reflect on the growth of our P&C. There are many misconceptions regarding our structure and what we actually do. So, my report tonight is going to give you an insight of our direction for growth and our vision for unity.

I would like all members to consider the following:

The P&C Structure: We would like to clarify the roles and responsibilities to dispel misconceptions.

Volunteer Commitment

Every member of our P&C is a dedicated volunteer, contributing their time and effort without any compensation. It's important to clarify that we do not manage any facilities at Varsity College, such as the tuckshop or the uniform shop. Our P&C serves both the primary and secondary schools, We work as a team and everyone is welcome. We want to grow this P&C so it can make a real impact for teachers and students across both campuses.

Our mission is to have 50% of the school community supporting both campuses.

Funding Transparency

All funds are raised through **fundraising initiatives, grant writing, and donations**. To date, we have raised $**48,244** from all our events. We have handed the full **$35,501** profit back to the **Primary campus** to use this budget to enhance outdoor learning spaces.

We are eager to hear from students about what they would like to see funded, and we welcome any ideas from parents as well. While the funds raised have positively impacted our school community, there is still much work to be done.

Vision for Collaboration and Community Engagement

Our vision for collaboration and community engagement is in full swing. We've established connections across all areas of the school and are actively addressing the disconnect between the P&C and the secondary campuses. Our Heads of School, along with facilities and all relevant departments, are collaborating to create a structure that better supports our school community.

We're also excited to announce that the P&C and Student Council will be working together in a new framework. This partnership will empower the Student Council to undertake more initiatives with support from the wider community. As a result, more parents will have the opportunity to make an impact, and students will develop valuable skills that enhance their educational experience.

Two projects have been initiated:

Art cards to raise money and celebrate young artists

Thank you to the teachers for World Teacher Day 25th October

Community Connections

Our passion and drive centre around finding ways for the wider community to support our school. We are fortunate to have a dedicated leadership team that shares our values. We have continued our meetings with local leaders, including Councillor Dan Doran for Division 11, MP Ray Stephens for Mermaid Beach, and MP candidate Hermann Vorster for Burleigh.

In line with P&C directives, we've encouraged all members to reach out to us with their thoughts and ideas. We also attended the Robina Alliance Breakfast, where we connected with the leadership teams from Robina and Miami to collaboratively address the challenges, we all face.

As part of Varsity Lakes Community Limited (VLCL), we are engaged in discussions that focus on community issues affecting Varsity Lakes. This

network has proven to be an invaluable resource in supporting the RSG. We would like to take the opportunity to thank Nic Rone for always thinking of us when something new is happening. Additionally, we are connected with the CBD and its new owner, David Furlong, who has generously provided us with a space to hold P&C meetings.

To further support our teachers for World Teacher Day, we are also establishing connections with local coffee shops. Together, we are fostering a strong community that uplifts and supports our school.

Organisation Efforts

Thanks to the support of the Varsity College facilities team, the RSG, and our incredible volunteers, we have made significant strides in organising every area of the P&C. The office has been upgraded with new shelves generously donated by Varsity College, and Gary and Nick from facilities have been invaluable partners throughout this process.

We've successfully shredded a decade's worth of files and cleared out items that are no longer useful to the P&C. Additionally, we donated the cage under the JLC back to facilities, providing teachers with more storage space. The kitchen area used by the After School team has also been cleaned and organised.

While we have about four hours of work left to complete the project, we are nearing the finish line. This transformation has required an enormous effort, and without the support of the school and our amazing volunteers, we would not have been able to take on these initiatives.

OUR CALL TO ACTION:

Call for Community Involvement

We encourage everyone to get involved in supporting the P&C. While we all juggle full-time jobs and our businesses alongside our volunteer efforts, we recognise that to truly make a difference for both Primary and Secondary students, we need an army of supporters.

As we build our foundation and structure, every event we plan is designed to align with Varsity College's goals. We meticulously consider every detail to alleviate the teachers' workload and enhance the overall student experience. This work is a full-time commitment in itself, but with additional support, we could achieve so much more!

If you can spare some time, whether through volunteering or sharing your ideas, we would greatly appreciate your involvement. Together, we can create a positive impact in our school community.

Treasurer's Report

Varsity College Parents & Citizens Association
For the period 1 October 2024 to 31 October 2024
General Account

DATE	REFERENCE	AMOUNT	BALANCE
Opening Balance			
1 Oct 2024		-	79,605.74
Statement Lines			
1 Oct 2024	INTEREST	0.62	79,606.36
4 Oct 2024	OSKO PAYMENT Aldi Smiths Fun Faves 60pk x 4 LARA MUTTON	(83.95)	79,522.41
8 Oct 2024	DIRECT DEBIT XEROAUSTRALIAPTY 0350792591 XeroAUINV_QzUEYsck	(52.50)	79,469.91
16 Oct 2024	OSKO PAYMENT Primary school disco Bop Til You Drop	(549.00)	78,920.91
17 Oct 2024	DEPOSIT - CHEQUE(S) RAY STEVENS #Chq:1	1,000.00	79,920.91
17 Oct 2024	WITHDRAWAL - CASH DISCO FLOAT	(200.00)	79,720.91
22 Oct 2024	DIRECT CREDIT Entertainment Pu 0354331813 COMM. 145384	150.00	79,870.91
25 Oct 2024	DEPOSIT - CASH DISCO	2,828.40	82,699.31
25 Oct 2024	DIRECT CREDIT SQUARE AU PTY LT 0355403044	756.82	83,456.13
28 Oct 2024	DIRECT CREDIT INLOOP PTY LTD 0355861795 Statement #2281499	11,520.84	94,976.97
29 Oct 2024	OSKO PAYMENT Disco supplies Emma and Matt Silver	(265.48)	94,711.49
29 Oct 2024	OSKO PAYMENT Disco food supplies to sell Corrina C Franze	(102.00)	94,609.49
30 Oct 2024	OSKO PAYMENT envelopes from Office Works f> Kerry Annandale	(44.75)	94,564.74
30 Oct 2024	OSKO PAYMENT IGA poppers for disco Andrea Williams	(142.40)	94,422.34
31 Oct 2024	E-BANKING TFR 0442082540 Meal deal online s 00262708761206	(2,634.00)	91,788.34
31 Oct 2024	PAY ANYONE CBA10221390 2024COLOURRUN 0185671618Varsity Co	(35,000.00)	56,788.34
Closing Balance			
31 Oct 2024		-	56,788.34

PRINCIPALS REPORT - October 2024

Student Update: Current Numbers

Primary	1492
Secondary	1889
TOTAL	**3381**

2025 Enrolments

Prep	140
Year 7	395

Staffing Update: Numbers and Movement

NUMBERS
Total staff 405

MOVEMENT

- Melissa Bodley – DP (Primary) on leave to 25/10/2024 – Ben Henderson A/DP (Zoe Koris A/ Dean to replace Ben on secondary)
- Reid Daniels – HOD 5-6 (Primary) on leave to 13/12/2024 – Karli Veal A/HOD
- Greig Bradley - DP Inclusion on leave 30/09/2024 – 31/10/2024 - David Tuzi A/DP Inclusion 16/10/2024 – 31/10/2024, Melanie Vanger A/HOSES 16/10/2024 -31/10/2024
- David Reid – DP 7-8 (Secondary) on leave 02/12/2024 – 13/12/2024 – EOI process to be undertaken
- Rebecca Sochanik – DP 11-12 (Secondary) on leave 25/11/2024 – 13/12/2024 - EOI process to be undertaken
- Maree Lucas-Artell – HOD – Middle (Secondary) on leave 02/12/2024 – 13/12/2024 - EOI process to be undertaken
- Karla Reid – HOD – Digital Pedagodgy & QLearn (Secondary) on leave 06/12/2024 – 13/12/2024 – not replaced
- Dave Jones – HOD Practical Arts (Secondary) on leave 02/12/2024 – 13/12/2024 - EOI process to be undertaken
- Sheryl Row – GO 9-10 (Secondary) on leave 28/10/2024 – 12/12/2025 – recruitment finalised – Geoffrey McLeod A/GO commences 15/11/2024

- Carmel Conlin – Business Manager has resigned - recruitment process to be undertaken

Facilities Update

P&C - October 2024

Project	Campus	Area	Status	Progress / Comments
Bag Racks	Primary	P-6	Completed	Completed
Bike Racks	Primary	Hall	WIP	Bike racks being installed 15th Oct
Yr 5/6 Shade Cover	Primary	Yr 5/6	Approved in Principal	EH sourced quotes. $30k
Buggy	Primary	Grounds	Completed	
Black Curtain	Primary	Stage of Hall	Approved - funded	PO raised - curtains ordered
Acoustic Panelling	Primary	1A & 1N	Completed	PO raised - completion in Sept holidays
External/Internal pressure wash	Primary	JLC	Approved - funded	Quotes being sourced
Bird Netting	Primary	JLC	Approved - funded	Quotes being sourced
Replacement of Astroturf	Primary	Between P2 / P3	Completed	Completion in Sept holidys
Sec Sports Hall - air con & auto closing doors (ext)	Secondary	Hall	Approved in Principal	Grant submitted, college to fund approx. $150k.
Auditorium - Concreting & Redo Garden	Secondary	Grounds	Completed	Include painting external wall behind garden in front of Sports Hall
Mini Refurb of Sports Hall Student Bathrooms	Secondary	Sports Hall	WIP	Due for completion at the end of week 6
Painting of foyer and corridor at Sports Hall	Secondary	Sports Hall	WIP	Due for completion at the end of week 4

P&C - $35000 Colour Run

Project	Campus	Area	Source	Budget	Sub CC	Status	Progress / Comments
COLAS 1 - Remove Tree	Primary	P-3		$ 1,800	201911	Approved - funded	Completed
COCAS 1 - Astroturf	Primary	P-3		$ 8,100	201911	Approved - funded	Completed
COLAS 1 - Shade	Primary	P-3		$ 16,500	201911	Approved in Principal	Waiting approval
COLAS 2 - Shade	Primary	Yrs 4-6		$ 12,500	201911	Approved in Principal	Waiting approval
COLAS 1 & 2 - Furniture	Primary	P-3 & Yrs 4-6		$ 4,612	201911	Approved - funded	Completed
COLAS 3 - Furniture	Primary	Butterfly Garden		$ 3,044	201911	Approved - funded	Completed
Cosy Seating	Primary	IE Hub		$ 1,491	201911	Approved - funded	Completed
Birdwing Butterfly Wrap	Primary	IE Hub		$ 1,080	201911	Approved - funded	Completed
Blackboard	Primary	IE Hub		$ 520	201911	Approved - funded	Completed
Wellbeing Hopscotch	Primary	IE Hub		$ 5,000	201911	Approved - funded	Ordered 29/8

Successes

- Gold Coast Eisteddfod – Melodies Choir received 1st Place and Gold Award / Harmonies Choir received 3rd Place and Gold Award
- Gold Coast Eisteddfod Poetry – Year 5&6 received Gold and Silver
- Holly Shelton was awarded 2nd place performing violin at the Grand Finals of the National Chamber Music Competition in Melbourne.
- Europe Trip / Ski Trip / Year 5 Camp

Sports

- District Athletics event winners heading off to Regional Carnival – Summer Carkeet, Jessica Conrad, Kimberly Drummond, Haruki Podmore, Luke Gorski, Nathan MacGregor, Max Yang, Iwan Oosthuzien, Charlie Williams, Teague Marshall, Zaiden Heather.
- Maddie Jenkins (Yr8) came 5th on the World stage in the GKR Karate World Cup 24 competition in Sydney.

- All 5 ASPIRE Football teams made it to the QFSL 2024 football finals with Junior Girls and Intermediate Boys crowned competition winners.
- Braith Stower (Yr8) has been selected to participate in the Queensland School Sport U15 Boys Netball team.
- 28 ASPIRE Rowing students attended the QLD Schools Championship Regatta in September at Wyralong Dam. Seven students have also made the South Coast Rowing Team which is coached by our Head Rowing Coach James Harcombe.
- ASPIRE Basketball Open Boys winners of the 2024 CBSQ Division 2.

Upcoming Events

- World Teachers Day – Friday 25th October
- 2025 Musical (P-12) – The Adams Family – will be held 6th & 7th June at The Star, Gold Coast.
- Night of Champion's, Heritage Bank Stadium – Friday 25th October
- Year 12 Graduation – Tuesday 12th November (Primary Tuesday 3rd December)
- Year 12 Formal – Thursday 14th November
- Pillar Excellence Evenings – Secondary Monday 11th November (Primary 2nd December)
- Secondary Arts Showcase Evening – Wednesday 13th November

ROWING SUBCOMMITTEE REPORT FOR P&C MEETING WEDNESDAY 16TH OCTOBER 2024

1. QLD SCHOOL STATE CHAMPIONSHIP REGATTA – 13TH – 16TH September
   Due to severe weather event in Rockhampton, destroying the course 3 weeks before the Championships, they were relocated to Wyaralong.
   Our team of 28 athletes competed in 23 events with 10 crews making semi finals and 10 crews making finals. Although we didn't medal a lot of PB's were made and we all had a fabulous time.

2. Treasurers report – see attached

3. Motions for approval of expenses
   A) Spooky disco supplies - $2200
   B) Repairs, supplies & consumables - $3200
   C) End of year event - $500
   D) Reimburse Meredith for set up cost for Raffle - $75

   Total $5975

4. Motion to approve money raised from Spooky Disco to purchase Stroke Coaches

INCOME

Community Donations	Container for Change	Interest	Raffle via Stripe	Perpetual Parent Fee Contributions
$500.00	$1.80	$0.15	$214.99	$1,394.25
$500.00	$4.10	$0.18	$55.01	$253.50
	$1.80	**$0.33**	$165.05	$507.00
	$0.20		$29.99	$253.50
	$1.90		$20.02	$380.25
	$4.50		$74.99	$253.50
	$1.40		$240.02	$253.50
	$29.00		$130.06	$253.50
	$5.50		**$930.13**	$625.00
	$4.80			$850.00
	$5.30			$425.00
	$1.30			$125.00
	$1.70			**$5,574.00**
	$0.80			
	$1.80			
	$3.90			
	$4.30			
	$0.90			
	$3.90			
	$0.90			
	$79.80			

Total Income
$7,084.25

EXPENSES

Nutrition Workshop	$600.00
South Coast Uniform	$693.00
Boat Shoe Repair	$250.00
Regatta Event Expenses (State Championships)	$308.95
RQ Seat Fees (State Championships)	$2,025.00
Raffle Expenses	$189.40
Oar Refurbishment Project	$3,327.50
Coaching / Staffing (States Camp, State Championships, Junior Development & Learn to Row Term 3)	$11,226.73

Total Expenses
$18,620.58

Starting Balance at 21/08/2024	$17,589.10
Total income	$7,084.25
Total Expenses	$18,620.58
Closing Balance at 16/10/2024	$6,052.77

Children's Week 2024

Saturday 19 – Sunday 27 October

Children have the right to a clean and safe environment

Scan me to learn more

Visit the Children's Rights Queensland website to find or register a celebration:

childrensrightsqld.org.au/childrens-week

Children's Rights Queensland

CHILDREN'S WEEK

Proudly supported by

Queensland Family & Child Commission

goodstart early learning

Indigenous Knowledges

PeakCare

cpx

What are Children's Rights?

These rights apply to all children around the world

- You have the right to live and grow up healthy
- You have the right to live with your parents as long as they look after you well
- You have the right to be heard
- You have the right to special care if you have been badly treated
- You have the right to be raised by both of your parents and this should be supported by the government
- You have the right to be given news and information, and it should be told to you in a way that you can understand
- If you live in a different country to either of your parents, you have the right to get back together as a family
- If your family cannot look after you, you have the right to be looked after by people who respect your religion, culture and language
- You have the right to meet other children by joining groups
- You have the right to be protected from violence
- You have the right to express yourself as long as you don't hurt others
- If you don't live with your parents, you have the right to have your care reviewed often
- If you have been adopted, what is best for you is most important
- You have the right to enjoy your culture, no matter where you are from
- If you break the law, you have the right to be treated fairly and not be put in prison with adults
- You have the right to a registered name and nationality
- You have the right to clean water, healthy food and a clean environment
- You have the right to be treated fairly and respectfully
- You have the right to privacy
- You have the right to support from the government if your family doesn't have much money
- You have the right to an education
- If you come to Australia as a refugee from another country, you have the same rights as children who were born in Australia
- You have the right to rest, play and join in with lots of different types of activities
- If you are disabled, you have the right to special care and support
- You have the right to remain in your country

For more information about children's rights, visit **childrensrightsqld.org.au**

Children's Rights Queensland